

**DOBBINS/OREGON HOUSE FIRE PROTECTION DISTRICT**

**P. O. BOX 164, OREGON HOUSE, CA 95962**

**Minutes of Regular Meeting**

Tuesday April 22, 2025

**Call to Order**

Chair Holman called the meeting to order at 6:31pm

**Quorum**

The Dobbins/Oregon House Fire Protection District Board of Directors met for their regular meeting on the date above with a quorum being present as follows:

Director Bart Young

Director Charles Sharp

Chair Greg Holman

Vice Chair Justin DeVorss. (arrived at 7:04)

Clerk Peter Pillsbury, also serving as Director

Also present were Bookkeeper Lani Pessoa and Chief Mike Butler.

There were 2 members of the public present including 2 firefighters.

**Public Participation**

None

**Approval of Minutes**

A motion was made by Director Young and seconded by Chair Holman to approve the minutes for the March 25, 2025, regular meeting. The roll call vote was:

Director Young (y)

Director Sharp (y)

Director Pillsbury (y)

Vice Chair DeVorss (absent)

Chair Holman (y)

There were (4) Yes, (0) Noes, (0) Abstain & (1) Absent. Motion passed.

**Correspondence:** *The Board may direct any item of informational correspondence to a committee head for appropriate action.*

(21-2025) email and attachment – Yuba County Auditor-Controller - Assessment Fees Increase

(22-2025) Yuba Co Community Development and Services – Consolidated Permit

(23-2025) GSMRA Certificates of Coverage

(24-2025) email and attachment – Yuba Water Agency hosting Governance Workshop

(25-2025) email – Yuba County hosting Special Districts Workshop

(26-2025) email and attachment – Yuba Co Planning AUS-25-0004 Vardell Ag Use Permit Comments Request

(27-2025) email - Yuba Water Agency Governance Training and Workshop invitation

(28-2025) Louise Gerving Thank You and Donation

**Fire Chief Report**

A) Incident Report

Presented incident report in latest format version.

B) Noted that Crew Fund has not yet been paid as report not yet available.

## **Finance Report**

- A) Concerning the Financial Report for the month  
Bookkeeper Pessoa talked with County regarding County financial reports. Asked for preliminary report. Until we get confirmation of our account status from the County, the account balance numbers we have are estimates and not exact. We should have about \$75,000 more than our internal financial report shows.
- B) Budget Adjustments  
None
- C) Approve Warrant(s):  
*(no warrants this month)*

## **Director Task Status Reports**

### **Grants** (Sharp, Holman)

Ongoing research

### **Budget** (DeVorss, Pillsbury)

Reviewed work on Preliminary Budget in New Business

### **Information Technology** (Pillsbury)

Discussed inquiring about getting URL “dohfpd.yuba.gov”

### **Fire Safe Council** (DeVorss)

Nothing to add

### **JPA** (Holman)

Nothing to add

## **Auxiliary Report: Report on current and ongoing information**

- Update on sink hole  
No report. Continued next month.
- Surplus Gear Sales  
No report. Continued next month

## **Old Business**

- B) Future Plans  
Ad Hoc Committee will be working on proposal to be presented next meeting.

## **New Business**

- A) Budget Review  
Discussed and revising proposed amounts for several accounts:  
Increased maintenance allowance using Measure K funds.  
Increase to Professional Fees (accountant, CPA, auditor).
- B) Assessment Fees Committee  
Continue in Ad Hoc Committee
- C) Discuss how the Fire District anticipates responding to Deer Creek Resources suggestion for a comprehensive evacuation plan for CSA-2, to address the suggestion that the Renaissance Vineyard and Winery vineyards be used as an evacuation area, and developing a fire prevention plan for Lake of the Springs RV Resort.  
Discussed Deer Creek offering payment for expertise. Discussed role of DOHFPD vs County and OES and determined that County and OES are primary agencies for evacuation planning.

**Board & Staff Discussion, Questions, Comments**

None

**Adjournment**

Chair Holman adjourned the meeting at 7:11pm

Respectfully Submitted by Peter Pillsbury, Clerk of the Board

Witnessed as Adopted:

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Peter Pillsbury, Clerk of the Board